



Downsend School

1 Leatherhead Road, Leatherhead, Surrey KT22 8TJ

Registration Form

Please complete this form and return to the Admissions Secretary Sarah Concanon, together with the non-returnable fee of £50 (made payable to Downsend School)

1) Pupil Details

First Names:		Gender:	
Surname:		Date of Birth:	
Preferred name:		Nationality:	
Address:			
			Post Code:

2) Mother's Details

First Names:		Occupation:	
Surname:			
Address:	<i>(If different from above)</i>		
			Post Code:
Home Telephone No:			
Work Telephone No:			
Mobile:			
e-mail address:			

3) Father's Details

First Names:		Occupation:	
Surname:			
Address:	<i>(If different from above)</i>		
			Post Code:
Home Telephone No:			
Work Telephone No:			
Mobile:			
e-mail address:			

4) Other Details

Proposed term of entry:	Autumn/ Spring/ Summer 200	(Please delete as applicable)		
Current School: (if applicable)				
Religious Denomination: (if any)				
Does your child have any specific learning difficulties or special needs of any kind?	Yes:		No:	
If Yes, please give details:				

5) School Site

Please indicate by ticking the appropriate box if you also require your child to be registered at ONE of the following Downsend pre-preparatory schools.		
Downsend School Ashtead Lodge		
Downsend School Epsom Lodge		
Downsend School Leatherhead Lodge		

Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the current edition of the Terms and Conditions will be supplied on request. When the offer of a place is made, the Acceptance of Place Form and the Conditions of Acceptance document will be sent for parents to complete. When Parents accept the offer of a place an acceptance deposit of £500 is payable. The deposit will be retained in the general funds of the School until the pupil leaves and will be repaid on request without interest provided all other sums due to the School have been settled on leaving.

Declaration

We request that the name of our above-named child be registered as a prospective pupil. A cheque for the non-returnable registration fee of £50.00 is enclosed. We understand that the Terms and Conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We also understand that the School (through the Headteacher, as the person responsible) may, in accordance with the provisions of the **Data Protection Act 1998** obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. We also understand that the school may contact us from time to time for the purpose of providing information about the school and its activities.

First Signature: _____	Second Signature: _____
Name in full: _____	Name in full: _____
Relationship to the Child: _____	Relationship to the Child: _____
Date: _____	Date: _____