

DOWNSEND PRE-PREP TIMES



Epsom



Downsend School Pre-Prep Epsom
6 Norman Avenue
Epsom KT17 3AB

Friday 27th January 2017

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Message from the Head Teacher

So far this half term I have been spending my time really getting to know everything I can about the school. I am looking in particular detail at the curriculum and assessment which encompass almost everything about school life. By half term, I will have a very comprehensive range of evidence to evaluate where the school is now and how we can maintain continuous school improvement. I will have had time to align the information with my vision for the school in order to set appropriate actions. I would like to share this information with you, and as such, invite you to meet with me on either Thursday 23rd February at 7pm or on Monday 27th February at 9am in the school hall. Hopefully everyone will be able to make one of these times. I have already spoken to some parents, or they have given their

ideas on how the school can move forward which has been really helpful in adding to my evidence base. If you would like to meet with to discuss your ideas, or write your ideas down for me, this would be fantastic as it would help to provide the fullest picture possible.

One area parents have discussed with me which I am trying to think creatively about currently is the logistical problem of a double pick up at the end of the day. I will be meeting with Mr Thorpe next week so will talk with him about my ideas and hopefully we can find something that will work.

Finally, a huge thank you to everyone today for supporting our charity multi day to raise funds for Rianna's Fund.

Mrs V Conlan

Don't Forget!

- Please bring in any Sainsbury's vouchers—the collection box is in the office area
- First Steps and Rising Reception parents, please return your session request forms if you have not already done so
- We break for half term on Friday 10th February. Extended day will continue as usual on this day.

Y1 technology morning at the Prep School



Year 1 thoroughly enjoyed their technology morning at the main site with all the lower school teachers. They did a variety of activities such as coding in the Computer suite, building structures in the D & T lab and then drawing cityscapes in the Art room.

"It was better than fun!" Tom B

Miss McIntyre

CALENDAR DATES

- Reception and Y1 parents open swimming lesson **CHANGE** of date. **NOT** Tuesday 7th February, now Tuesday 28th February
- World Book Day—Thursday 2nd March. We will be transforming into the Downsend Academy for Witches and Wizards for the day. Get the costumes ready!



Downsend School

Useful Contacts:

- Pre-Prep Epsom 01372 385438
- Extended Day mob 07913 586967
- Pre-Prep Ashtead 01372 385439
- Pre-Prep L'head 01372 385437
- Prep School Office 01372 372197
- Admissions 01372 372311
- School Nurse 01372 385409
- Finance Department 01372 374842
- Marketing 01372 385402
- Downsend PP+ 07899 011275
- Downsend+ 01372 385403

Celebration Board

Achievements in class work, good manners and excellent behaviour are celebrated in a special assembly every week.

We congratulated the following children this week:

First Steps
William K

RR CC
Amy

RR SB/RP
Freddie and Stanley

Reception
Sofia

Y1 CB/AB
Ella

Y1 PM
Thomas

Have you seen our new celebration board? Take a look.

Well Done!



Administration of medication in school

As the result of a new 'Administration of Medication' policy in school, we have reviewed our processes and procedures in this matter. There is a new style form to complete if you would like the school to administer medication which can be found in the school office area. We will continue to administer prescribed medication as you request. Please note, only prescribed medication that is correctly named, the dose clearly stated and in the original container can be given. We also have a new form for recording when medication has been given, a copy of which must always be kept in school, with you being informed daily of the medication that has been given to your child either verbally or in writing by a member of staff. 2 members of staff will always be present when medication is administered to a child.

Events Week Commencing Monday 30th January Lunch Menu week 2

Mon	All day 3.30—4.30	Mrs Butler out at a safeguarding conference Performing arts club
Tues	3.30—4.30	Mr Thorpe in school Chinese New Year assembly Football club
Wed	All day 3.30—4.30	Mrs Conlan out at a Cognita School Improvement Network meeting Forest club
Thurs	3.30—4.30	Cookery club
Fri	3.30—4.30	Engineering club

Welcome back Mrs Gillot!

We have welcomed Mrs Gillot back to school today. Unfortunately she has been unwell since the start of term so unable to come to school. However, she's fully recovered now and we are delighted to have her back.

Celebrating Chinese New Year in First Steps

First steps have had a lovely week learning about Chinese New Year, making lanterns and tasting and eating a lovely stir-fry. Kung Hey Fat Choy!



Inspiring young minds to create a lifelong passion for learning and discovery