

Friday 30 July 2020

Dear Parents

Due to unforeseen circumstances, we are changing the date of the DPA Pre-Loved Uniform Sale. This will now take place **on Friday 14th August from 12 noon - 2pm, not** on Wednesday 19th August as previously announced. The timings for this sale are strict and therefore we respectfully request that you join the queue between these times only. No admittance will be granted to late arrivals.

In order to ensure the health and safety of all involved, we will be holding a slightly different sale this Summer to ensure we are compliant with Government's social distancing guidelines. Please be aware that the DPA and School are working to provide you with a safe environment to shop and will support you to find any items you require.

With this in mind, please note the following important guidelines:

- 1) The **entrance** and the queue will be at the **Turret entrance**, and you will **exit through the Admin gate** at the side. There will be DPA and school staff / uniform volunteers guiding you to the entrance and exit.
- 2) **Please sanitise your hands** at the entrance and exit. We will provide hand sanitiser gel for you to use or, alternatively, feel free to bring your own.
- 3) Parents should **bring, and wear face coverings at all times** unless you have a legitimate reason not to. Under these circumstances, please inform the DPA so we can ensure a member of the team does not challenge you.
- 4) A one way system will be in place, **please follow the one way system at all times**. This will be marked for your attention.
- 5) Please make sure that you **remain 2 meters away from other people** at all times.
- 6) **Only 15 people**, including uniform volunteers, staff, parents and children are permitted at any one time in the Sports Hall where we will hold the sale. Please be patient if you queue for longer than usual, we are doing this for the safety of all involved.
- 7) Please be aware that due to limitation on numbers, we can only admit you and the child you are buying uniform onto schools premises. Please do not bring siblings or friends, unfortunately we are not permitted to let them into the sale.
- 8) Due to safety regulations, **no uniform items can be tried on**.
- 9) **Uniform lists can be found on the Downsend website** under Parents area. To find them, choose your school portal and then find the uniform section at the bottom. Please bring your own uniform list as the DPA are unable to provide printed copies.
- 10) Please note that we will not be selling any existing sports kit apart from the reversible games tops for boys years 2-6, and skorts for girls years 2-9. All new uniform can be purchased at Stevenson's directly.
- 11) **Card payments only** for this uniform sale and must be made on your exit. Please **do not remove any labels**; our uniform team will do this for you.
- 12) Please **bring your own shopping bags**, the DPA cannot provide these.
- 13) **Gloves are optional**, feel free to wear them at your own discretion.
- 14) A unisex toilet is available for emergencies, and will be cleaned twice during the sale.

During these unusual times, we look forward to welcoming you all to the DPA Pre Loved Uniform sale, albeit in a slightly different way. We hope you appreciate the measures taken to ensure you still have access to the Pre Loved Uniform sale, whilst ensuring we keep you, your family members and our dedicated volunteers safe.

We will be around to answer any questions you may have at the sale and if there are questions in advance do get in touch @ downsendPA@gmail.com.

Kind regards

Lynn Godwin
Downsend Parents Association (DPA)