



## **Role Profile: GAP Year Student**

### **Purpose**

To assist in the education, welfare and personal care of pupils, having regard to the aims and objectives of Downsend School and its policies.

Gap Year Assistants occupy an important role in Downsend school life. The role is supportive of the activities of teachers throughout the school. We try to use Gap Year's individual strengths and skills whilst being ever mindful of the school's requirements. We are looking for applicants who have initiative and energy, possessing initiative and flexibility, and who enjoy working with children.

### **Key Accountabilities**

The job is extremely flexible but is likely to include some of the following:

- Work predominately within the sports department in the afternoons, assisting with PE/Games lessons, school fixtures and after school practices
- Work alongside teachers in the classroom, in a variety of subject areas
- Assist with school drama and/or music productions, in support of the Future Skills approach
- Accompany children on school outings, including some residential visits
- Help with displays in classrooms
- Assist the teaching staff with supervisory duties
- Appreciate and supporting the role of other professionals
- Accompany teaching staff and pupils on visits, trip and out of school activities as required
- Undertake additional duties as required

### **Safeguarding Responsibilities**

- Comply with safeguarding policies, procedures and code of conduct
- Demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- Ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- Complete safeguarding training when required

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	✓ Educated to A-level standard (results due Summer 21)	✓ English & Maths GCSE grades '6' and above (or equivalent)
<b>Skills</b>	✓ Applicant with skills and a desire to assist in a variety of sports	✓ Applicants with skills and/or knowledge of Music or Drama
<b>Experience</b>		✓ Experience of working with children aged 6-14
<b>Other</b>	✓ Ensure all pupils have equal opportunities to learn and develop ✓ Appreciate and support the role of other professionals	✓ Initiative and energy, and enjoy being with children

### Key Stakeholders:

Internal – SLT, staff, pupils, parents

External – Cognita, local schools (re fixtures)

Signed: ..... Name (print): .....

Date: .....